**K-12 & Mt. SAC Regional Consortium**

**Steering Committee Minutes**

NOTE TIME CHANGE

Thursday, August 13, 2015

1:00-3:00 p.m.

Mt. San Antonio College, Bldg. 40, Rm 103

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| X | Baldwin Park  (John Kerr) | X | Charter Oak  (Eric Martinez, Kathleen Wiard) | X | Mt. San Antonio  (Liza Becker, Madelyn Arballo) |  | Walnut Valley  (Jeff Jordan) |
| X | Bassett  (Virginia Espana) | X | Covina Valley  (Dan Gribbon, Claudia Karnoski) | X | Pomona  (Enrique Medina) | **Partners/guests present**: | |
|  | Bonita | X | Hacienda La Puente  (Matt Smith, Elena Paul) | X | Rowland  (Rocky Bettar) |

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| **Agenda Items** | **Outcomes** |
| Welcome & Agenda Check |  |
| Minutes of 7/2/2015 | Claudia moved and Enrique seconded a motion to approve. Motion carried. |
| Objectives for the day:   1. Member Agreement for Extension 2. AEBG Governance Template  * Options for Point(s) of Contact * District representation and approval * Group composition and members * Voting procedures * Plan for completing template  1. AEBG Summit (Sept. 24 &25)  * Steering Committee Representation * Travel Costs * Presentation  1. Fiscal Agency Options    * MOE    * Consortia funds 2. Fall Conference – Friday, October 30, Pacific Palms  * Keynote * Legislative Update * Break-outs  1. Budget Update (Madelyn) 2. Web page update (Eric) | 1. All agreements have been signed and returned. 2. Enrique moved and Dan seconded a motion to adopt the following procedures for Governance. Motion carried.  * Madelyn and Rocky will be the Points of Contact. * Wanda reminded members to make sure they were board approved to serve on the Steering Committee. * Discussion on whether ROPs needed to be included if they receive Perkins funding. Further clarification is needed. Madelyn and Rocky will follow up. * It was agreed to continue with the one vote per institution method used by the consortium in the past. * Madelyn and Rocky will gather the information to complete the template.  1. The following members will attend:  * Rocky, Madelyn, Enrique, John and Elena. Madelyn will send out information for registration. * Districts will pay the costs of travel, hotel and registration and submit invoices to Madelyn. * Madelyn and Rocky will coordinate a plan for a presentation at the Summit.  1. Action was tabled until next meeting.  * Madelyn will send the language for the 3 options. Final arguments will be heard on Sept 3 with vote to follow. * Discussion on how consortium funds would be allocated and how coordinator would be paid.  1. The Fall Conference will be Friday, October 30 at Pacific Palms from 8:30-3:00.  * Enrique and Claudia will follow up potential keynote speakers and report back on Sept. 3. * Rocky and Madelyn will follow up with potential speakers for a legislative update. * Task Groups will provide 2 break-out sessions in the afternoon. * We will hold a raffle and conclude with a presentation on the website.  1. Budget discussion was tabled until the next meeting. 2. Eric provided an update on the Consortium webpage and received suggestions from the group. Members were asked to send pictures of their showcase programs to post on the banner page. |
| Other issues: | Wanda will remind Task Groups to send in sign-in sheets. |

**Next meeting:** Thursday**,** Sept 3, 2:30 at Mt. SAC, Bldg 40, Rm 103